RECEIVED
COLCHESTER, CT
2025 OCT -8 AM 11:59
COYLE FURMAN
TOWN CLERK

COLCHESTER BOARD OF EDUCATION
Budget Finance Committee

Tuesday, October 7, 2025
5:30 PM
Board of Education Central Office

MINUTES

BOARD MEMBERS PRESENT : Christopher Rivers, Alexander Oliphant and Michelle Millington

ADMINISTRATION PRESENT : Superintendent Daniel P. Sullivan, III and Director of Pupil Services Eve Hurley

OTHERS PRESENT : Director of Finance and Operations Rachel Linkkila and Finance Associate Lauryn Lizana

1. **MEETING OPENING**
   1.1. Call to Order
   C.Rivers called the meeting to order at 5:31 PM

   1.2 Roll Call
   All Committee Members present

2. **PUBLIC COMMENT**
   2.1. For Public Comments, please see Policy 1120 *Public Comment and Correspondence at Board Meetings*
   None.

3. ***CONSENT AGENDA**
   3.1. *Approval of Budget Finance Committee Meeting Minutes of August 21, 2025
   Motion by: M.Millington
   Motion to approve minutes of August 21, 2025
   Second: A.Oliphant
   Roll Call: All in favor
   Vote: Motion carried

4. ***PRIORITY DISCUSSION / ACTION ITEMS**
   4.1. *Discussion on Health Reserve Account
   R.Linkkila went over the Health Reserve Account details. A comparison was made between State insurance and being self insured.

4.2. *Budget Reports
R.Linkkila went over the budget reports for August 2025 and September 2025.
Motion by: A.Oliphant
Motion to approve budget reports
Second: M.Millington
Roll Call: All in favor
Vote: Motion carried

4.3. *Budget Transfers
R.Linkkila went over the budget transfers for over and under $5,000 for September 2025.

Motion by: A.Oliphant
Motion to approve budget transfers over $5,000
Second: M.Millington
Roll Call: All in favor
Vote: Motion carried

Motion by: M.Millington
Motion to approve budget transfers under $5,000
Second: A.Oliphant
Roll Call: All in favor
Vote: Motion carried

4.4. *Special Education Update
E.Hurley went over the Special Education update.

5. **ADJOURNMENT**
Motion by: M.Millington
Motion to adjourn.
Second: A.Oliphant
Roll Call: All in favor
Vote: Motion carried

C.Rivers adjourned the meeting at 6:16 PM

Respectfully submitted,

Lauryn Lizana
Finance Associate